



## Public Disclosure Commission

711 Capitol Way, Room 206

Olympia, Washington

December 5, 2013

8:30 a.m.

## Regular Meeting Agenda

**Note:** All times shown for consideration of agenda items (other than time of convening) are approximate and may vary, depending on the amount of discussion required for each.

<b>8:30 a.m.</b>	<b>I. Citizen Comments/Concerns</b>	
	<b>II. Commissioner Comments/Concerns</b>	
	<b>III. Minutes</b> <ul style="list-style-type: none"> <li>Approval of regular meeting minutes of October 24, 2013</li> </ul>	
<b>8:35 a.m.</b>	<b>IV. Rulemaking</b> <ul style="list-style-type: none"> <li><u>Public hearing and possible adoption of amendments to:</u> <ol style="list-style-type: none"> <li>WAC 390-05-400 Changes in dollar amounts</li> <li>WAC 390-16-050 Forms for contributions and expenditures of out-of-state political committees</li> <li>WAC 390-20-0101 Forms for lobbyist registration</li> <li>WAC 390-20-020 Forms for lobbyist report of expenditures</li> </ol> </li> <li><u>Update - Lobbyist Reporting of Entertainment, Food and Beverage</u></li> </ul>	<p>Lori Anderson</p>       <p>Lori Anderson Nancy Krier</p>
<b>9:05 a.m.</b>	<b>V. <u>On-line Lobbying Disclosures Background</u></b>	Nancy Krier
<b>9:35 a.m.</b>	<b>VI. 2013 Election</b> <ul style="list-style-type: none"> <li>Preliminary highlight summary of contributions and expenditures</li> </ul>	Andrea McNamara Doyle Lori Anderson
<b>9:45 a.m.</b>	<b>VII. <u>Progress Report on Strategic Plan Item Re: Updating Printed Materials (Brochures)</u></b>	Jana Greer
<b>9:55 a.m.</b>	<b>Executive Session</b> <b>Discussion of pending and potential litigation with legal counsel. Possible action following Executive Session.</b>	
<b>10:25 a.m.</b>	<b>VIII. Pending Reports</b> <ul style="list-style-type: none"> <li>Demonstration of new internal application to track pending reports that are awaiting submission of signature cards</li> </ul>	Michael Smith
<b>10:35 a.m.</b>	<b>IX. Enforcement</b> <ul style="list-style-type: none"> <li>Reports to Commission re: 45-Day Citizen Action Letters</li> </ul>	Kurt Young Phil Stutzman

	<ol style="list-style-type: none"> <li>1. <u><a href="#">Saving Whatcom County dba Save Whatcom</a></u>, (45-Day Citizen Action Letter) Case No. 14-004, involving alleged violations of RCW 42.17A.235, 42.17A.240, and 42.17A.245 by failing to file timely and accurate reports of contributions and expenditures, and by failing to file reports electronically.</li> <li>2. <u><a href="#">Whatcom First</a></u>, (45-Day Citizen Action Letter) Case No. 14-005, involving alleged violations of RCW 42.17A.235 and 42.17A.240 by failing to file timely and accurate reports of contributions and expenditures.</li> <li>3. <u><a href="#">Tristine Samberg</a></u>, (45-Day Citizen Action Letter) Tracking Number T14-050, involving alleged violations of RCW 42.17A.205, 42.17A.700, 42.17A.235 and 42.17A.240 by: (1) Failing to timely file a Candidate Registration (C-1 report); Failing to timely file a Personal Financial Affairs Statement (F-1 report); and (3) Failing to timely file and accurate reports of contributions and expenditures.</li> </ol>	<p>Kurt Young Phil Stutzman</p> <p>Tony Perkins Phil Stutzman</p>
11:20 a.m.	X. <u><b>Legislative/Budget Update</b></u>	Andrea McNamara Doyle
11:35 a.m.	XI. <u><b>Agency Staffing</b></u>	Andrea McNamara Doyle
11:55 p.m.	XII. <u><b>Staff Reports</b></u> <ul style="list-style-type: none"> <li>• Executive Director</li> <li>• Chief Information Technology Officer</li> <li>• General Counsel</li> </ul>	Andrea McNamara Doyle Michael Smith Nancy Krier
12:00 p.m.	XII. <b>Farewell to Commissioner Sehlin</b>	Chair Ranade
12:05 p.m.	<b>Adjourn</b>	
<b>Notes:</b> <i>The Commission may deliberate in closed session on any enforcement matter on this agenda, or any matters listed in RCW 42.30.140.</i>		

- **Notice:** The Public Disclosure Commission members may attend a staff potluck at 12 noon. No PDC business will be conducted.